



MALAWI INSTITUTE OF MANAGEMENT

TRAINING CALENDAR FOR 2011

COURSE TITLE

LEADERSHIP	CODE	JAN	FEB	MAR	APRIL	MAY	JUNE	JULY	AUG	SEPT	OCT	NOV	DEC	DURATION
Executive Leadership Program for Principal Secretaries	LS101		14	11					15	9				4 Weeks
Public Sector Administration	LS102					23	24				3	4		5 Weeks
Strategic Leadership Development Programme	LS103			14-25								21	2	2 Weeks
Leadership Dynamics for Women Managers	LS104				4-8									1 Week
Leadership Development Programme for Parastatals	LS105					16-27								2 Weeks
Executive Management Skills for Public Service	LS106			28	1					26-30				1 Week
Leadership skills Development for Heads of Secondary Schools	LS107				11-22						17-28			2 Weeks
Leadership skills Development for Heads of Colleges	LS108			21	1					12-23				2 Weeks
Leadership Development for the Public Service	LS109					9-20								2 Weeks
International Relations Management	LS110							11	5					4 Weeks
Strategic Problem Solving and Decision Making	LS111		21-25				27	1			10-15			1 Week
Managing Change and Strategy	LS112						13-24							2 Weeks
FINANCIAL MANAGEMENT														
Finance for Non Finance Managers	FM101			14-25				25-29					5-9	1 Week
Planning for Impact (Budgeting in the Public Sector)	FM102				4-15	6				26	7			2 Weeks
Public Finance Management: Planning and Control	FM103						13-24					28	9	2 Weeks
Managing Audit in the Public Sector	FM104		28	4					8-12					1 Week
Internal Auditing in the Public Sector	FM105			28	1						3-7			1 Week
Financial Management & Disbursement for World Bank Funded Projects	FM106					9-20						7-18		2 Weeks
Financial Management & Disbursement for EU Funded Projects	FM107									5-16				2 Weeks

PROCUREMENT AND LOGISTICS													
Managing Public Sector Procurement Process	PL101				11--14					5--9			1 Week
Managing Effective Supply Chain for Value Addition	PL102							11--22					2 Weeks
Managing the Procurement Contract	PL103				23--27					24--28			1 Week
Enhancing Effectiveness of Procurement Committees	PL104					20--24					14--18		1 Week
Tutorial for CIPS Levels 5 and 6	PL105		Course Runs from January to May 2011 (5 Months)				Course runs from July to November 2011 (5 Months)					5 Months	
PROJECT MANAGEMENT													
Project Planning and Appraisal in the Public Sector	PM101			7--18					22	2			2 Weeks
Managing Project Implementation in the Public Sector	PM102				23	3				26	7		2 Weeks
Monitoring and Evaluation for the Public Sector	PM103					13--24					28	9	2 Weeks
Project Cycle Management for Public Sector Managers	PM104									31	25		4 Weeks
Project Proposal Writing	PM105			11--15									1 Week
Results Based Management	PM106						25	5					2 Weeks
Small Business Management	PM107									24--28			1 Week
Computer skills for Project Management	PM108				9--13							5--9	1 Week
Entrepreneurship skills Development	PM109							11--22					2 Weeks
CORPORATE GOVERNANCE													
Corporate Governance for Parastatals	CG101		14--18					11--15					1 Week
Corporate Governance for the Private Sector	CG102			18--22						10--14			1 Week
Corporate Governance for Non State Actors	CG103				16--20						7--11		1 Week
Development of Non Executive Directors	CG104					6--10							1 Week
Management Development for Company Secretaries	CG105			7--11				18--29					2 Weeks
Entrepreneurship and Public Enterprise Management	CG106							1--26					4 Weeks
Strategic Planning and Management for the Public Sector	CG107								19-30				2 Weeks
Development of Service Commissioners: Adding Value	CG108									10--21			2 Weeks
Development of Effective Relationship between Board Chairperson and Executive Management	CG109			14--18									1 Week
LOCAL GOVERNMENT													
Managing Diversity at the District	LG101			7--18							17--28		2 Weeks
Planning for the District Executive Committee	LG102				16--20								1 Week
Management Development for Sector Employees at the District	LG103						18	5					3 Weeks
Development of Councillors	LG104					6--10							1 Week
District Leadership and Management Development	LG105				23	3					14--25		2 Weeks
Development of Council Chairpersons and their Deputies	LG106					27	1						1 Week

SEMINAR SERIES														
Pro Seminar	SS101			14-16					8--10				5--7	3 Days
Symposium on HR Best Practices	SS102					9--11								3 Days
Symposium for Women Managers	SS103							18--21						3 Days
Symposium on Knowledge Management in the Public Service	SS104									26-28				3 Days
Symposium on Request for Proposals from Donors	SS105											28--30		3 Days
Seminar on how to Grow Small Businesses	SS106				11--13									3 Days
Seminar on MDGs	SS107							13--15						3 Days
Seminar on Productivity Improvement with few resources	SS108								15--17					3 Days
Symposium on Public-Private Partnership	SS109										10--12			3 Days
Seminar on Liasion Partnerships	SS110		21--23											3 Days
Seminar on National Long Term Perspective Studies	SS111											1--3		3 Days
Symposium on Planning for Retirement	SS112												5--7	3 Days
LONG TERM PROGRAMMES														
MSc in Leadership & Change Management	LP101	Programme Starts in January 2011 (Duration: 12 Months)											12 Months	
MSc in Strategic Management	LP102	Programme Starts in April 2011 (Duration: 18 Months)											18 Months	
MBA for Accountants (CIMA/ACCA Holders)	LP103	Programme Starts in May 2011(Duration: 12 Months)											12 Months	
MSc in Project Management	LP104	Programme Starts in September 2011(Duration: 18 Months)											18 Months	
MSc in Supply Chain Management	LP105	Programme Starts in October, 2011 (Duration: 18 Months)											18 Months	
MSc in Public Administration	LP106	Programme Starts in September 2011 (Duration: 18 Months)											18 Months	
Doctoral Programme	LP107	Programme Starts in January 2011 (Duration: 36 Months Full Time and 72 Months Part Time)											36 & 72 Months	